

University Services for SCOPE Students

Students of SCOPE studying overseas degrees, progression diplomas and some of the professional programmes can enjoy many of the services and facilities in the CityU campus and its vicinity.

SCOPE Student Identity Cards are issued for these students to access University & SCOPE's facilities and services delivered electronically.

CITYU Facilities

1. Computing Services

i. Email Service with 50 MB Quota	<p>CityU provides its Email services to SCOPE students. They can</p> <ul style="list-style-type: none">• Enjoy the service on campus and off campus.• On campus, users can use the Express Terminals and networked to access their email.• Off campus, users can access their email through broadband or anywhere with an Internet connection. Users can easily access the email from the CityU homepage or through the e-Portal.• For more details, refer http://email.cityu.edu.hk/faq/
ii. Access to Student LAN	<ul style="list-style-type: none">• The University has adopted a set of software that are centrally supported for teaching, learning and research purposes.• Centrally supported PC software is made available to students in the student LAN through the 'Software and Services' menu accessible from the e-Portal login page.
iii. Smartcard Access to CSC Terminal Room	<ul style="list-style-type: none">• Student Terminal Rooms are located on Level 2 of Academic Building. About 700 Pentium 4 PCs are provided. All Pentium 4 PCs are equipped with multimedia devices, USB ports, and a CD-RW drive for handling of personal or large graphical files.
iv. Access to Express Terminals	<ul style="list-style-type: none">• Express Terminals are those some 60 terminals being set up in public areas on campus to facilitate convenient access to services on the CTNET.• Some of the popular services available are: access to the e-Portal/Blackboard, email service, library catalogue system, terminal booking, surfing the Internet, etc. All Express Terminals support both English and Chinese.
v. University e-Portal, e-Learning <i>(a central platform for e-learning)</i>	<ul style="list-style-type: none">• The CityU e-Portal provides users with personalised Web interface to the University's communications and rich electronic resources. It is the gateway that allows you to access to all kinds of information related to your studies and your life at CityU in general.• e-Portal can be accessed from the University home page. Inside the e-Portal, you will be able to start your e-learning courses, look up your personalized information, search for library resources and perform many other functions.
vi. Printing Services	<ul style="list-style-type: none">• SCOPE students can use the two Octopus-Card-operated network printers which are located in front of the CSC Service Counter and the other outside the Hard Copy Service to provide fast printing services. The printing charge is HK\$ 0.3 per page for A-4 Black & White and HK\$ 3.0 per page for A-4 Color.

Computing Services Centre Website: <http://www.cityu.edu.hk/csc/>

Service Counter: 3442 8340 / Enquiry: 3442 6284

2. Library Services

<p>i. Access to Library e-Resources and the Library Catalogue</p>	<ul style="list-style-type: none"> • Within Library and Campus • Access most of e-Resources in the Library • Access right to "ProQuest Data Bases" <p>Please consult the Library Web page "Remote Access to Library Electronic Resources".</p>
<p>ii. User Education Services</p>	<ul style="list-style-type: none"> • Library & information Skills Programme Online • Occasional seminars, workshops, training sessions, etc • Corporate training upon departmental request
<p>iii. Materials Loan Service</p>	<ul style="list-style-type: none"> • Loan Quota: 10 items* • Loan Period: 30 days* • Book Reservation Quota: 2 <p><u>*Use of Loan Quota and Special Loan Periods</u> Quota can be used to borrow circulation books or other library materials with details as follows:</p> <ul style="list-style-type: none"> - Media resources: 1 item (in-house) - Semi-closed/Closed Access: 3 items (5 hrs – 1 day)
<p>iv. Equipment</p>	<ul style="list-style-type: none"> • Photo-copier Student can use photocopies at various locations within the library to make photocopies of the library materials. The current rate of photocopying is HK\$0.3 per copy.
	<ul style="list-style-type: none"> • AV Equipment (in-house)
	<ul style="list-style-type: none"> • Public Terminal (with Student LAN)
	<ul style="list-style-type: none"> • SelfCheck System Users can choose to check out books themselves at their own pace with the SelfCheck Units instead of lining up at the circulation counter. It's fast, easy and private!
<p>v. Study Facilities</p>	<ul style="list-style-type: none"> • Information Space About 100 PC workstations equipped with a wide range of software tools including word processing, spreadsheets, presentation, graphics, desk top publishing, web authoring, statistical analysis and programming languages, etc. are available here. For details, please visit the software list of Computing Services Centre (CSC). • The Oval 84 PC workstations equipped with a wide range of software tools including word processing, spreadsheets, presentation, graphics, desk top publishing, web authoring, statistical analysis and programming languages, etc. are available here. For details, please visit the software list of Computing Services Centre (CSC).
<p>vi. Printing Services</p>	<p>SCOPE students can use the two Octopus-Card-operated network printers which are located at the outside rim of the Oval to provide fast printing services for users at the Oval. The printing charge is HK\$ 0.3 per page for A-4 Black & White and HK\$ 3.0 per page for A-4 Color.</p>

Run Run Shaw Library Website: <http://www.cityu.edu.hk/lib/>

24-Hour Enquiry Hotline / Opening Hours Enquiry: 3442 0206 / 3442 6882

For other service contact points, refer above Library website

SCOPE Facilities

1. SCOPE Resource Centre [Located at SCOPE JCEB Learning Centre (next to the CityU campus)]
 - Provides PCs with Internet access
 - Space for study and discussion
 - Reference Area
2. Printing and Photocopying services available at Admiralty, JCEB, TST and Jordan Learning Centres
 - Octopus-Card-operated Photocopier/Printer
 - Papers provided
 - Photocopying rates are as follows:
 - HK\$ 0.3 per page for A-4 Black & White
 - HK\$ 0.6 per page for A-3 Black & White
 - HK\$ 3.0 per page for A-4 Color
 - HK\$ 6.0 per page for A-3 Color
3. Online resources
 - Available from overseas universities for most overseas degree programmes
4. Wi-Fi Network
 - A free Wi-Fi service
 - A high speed wireless local area network
 - Coverage: SCOPE@CityU (AEB Main Office) and JCEB Learning Centre 1/F and 2/F

Other Services

SCOPE Student Identify Card Holders

- i. can access
 - CityU restaurants during non-peak hours;
 - student canteen and;
 - open access areas of CityU
- ii. are eligible for apply Hang Seng CityU Credit Card (*Website: www.hangseng.com*)

Discount Privileges

SCOPE Student Identify Card Holders can enjoy

Offers	Merchants/Services
10% surcharge waiver	when dining at City Chinese Restaurant and City Top
10 - 18% special discounts	at CityU Campus Bookshop (except magazines and specified items)
10% discount	at Commercial Press (HK) Ltd off-campus branches in Hong Kong and Commercial Press (HK) Cyberbooks Ltd (except purchase of magazines, periodicals, government publications and sale items)
Shopping discount	at certain Festival Walk Shops

Hang Seng CityU Credit Card Holders can enjoy

Offers	Merchants/Services
10% surcharge waiver	when dining at City Chinese Restaurant and City Top
10 - 18% special discounts	at CityU Campus Bookshop (except magazines and specified items)
15% off the annual fee	for applying for a CityU Library Ordinary Membership (Friends of CityU Library) [Annual Fee: HK\$3,000 (without borrowing privileges) / HK\$5,000 (with borrowing privileges)]
15% discount	on the University's Sports Complex User Card annual fee [Annual Fee: HK\$1,500]
Parking fee discount	<ul style="list-style-type: none">● HK\$15/hour at CityU during non-peak hours<ul style="list-style-type: none">▪ Mon - Fri after 17:00▪ Sat, Sun and Public Holidays 0700 - 2330

Information is subject to change and accurate at the time of updating.