

# METASCOPE

A well recognised  
& flexible programme suitable for

**Sub-degree Holders**

**BA (Hons)**

# Public Administration and Management

Part Time 2023-2024

29<sup>th</sup> Intake  
Course Code:  
233-29040

BA (Hons) Public Administration and Management is an exemplified course under the Non-Ideal Higher and Professional Education (Regulation) Ordinance (reference number 450284). It is a matter of discretion for individual employers to recognise any qualification to which this programme may lead.

**SCOPE**  
School of Continuing and Professional Education  
專業進修學院  
香港城市大學  
City University of Hong Kong

 **DE MONTFORT  
UNIVERSITY  
LEICESTER**

 **資歷架構  
Qualifications  
Framework**

BA (Hons) Public Administration and Management is recognised under the Qualifications Framework.

QF Level : 5  
QR Registration Number : 14/002876/L5  
Validity Period : 01 Jun 2014 to 31 Jul 2026

 **CEF  
Modules**



[www.scope.edu/topup/BAPAM](http://www.scope.edu/topup/BAPAM)

# De Montfort University

## Introduction of De Montfort University

De Montfort University Leicester (DMU) is a dynamic and inclusive 21st-century university, one with a proudly global outlook and history that can be traced back 150 years. Today, DMU continues to build a strong reputation, founded on proven academic excellence, a clear focus on graduate careers, and on international impact and collaboration.

DMU achieved the highest, Gold-level award in the Teaching Excellence Framework, the only UK Government-endorsed measure of teaching quality in higher education. DMU was placed in the top 20 UK universities for Graduate Prospects in the respected Sunday Times Good University Guide 2020.

DMU is in the top 10% of institutions overall recognised by the Times Higher Education's 2020 Impact Ranking league table for our work on the United Nations' Strategic Development Goals. DMU is ranked in the top 50 universities in the world for sustainability in the Times Higher Education rankings.

## Teaching Excellence

To date, DMU has received 18 National Teaching Fellow awards, and higher education's most prestigious teaching awards. In addition, DMU was named in the top three for teaching excellence in a preliminary study of teaching quality by the Times Higher Education magazine 2017. These accolades demonstrate the outstanding academic commitment and quality of teaching offered here at DMU. Students benefit from a supportive environment, contemporary facilities and the opportunity to gain real-life work experience. Our valuable links with industry equip our graduates with skills and experiences desired by modern employers.

For further information, please visit [www.dmu.ac.uk/business](http://www.dmu.ac.uk/business)



## STOP PRESS

### - APPLICATIONS CALLING FOR THE **LAST INTAKE FOR BAPAM PART-TIME TOP-UP**

BAPAM will be admitting the last intake for part-time top-up in 2023-24 in the form of a one-off fast track mode. All programme specifications remain the same with the existing programme under this fast-track mode:-

- Programme objectives and learning outcomes
- Programme content
- Housing Specialisation
- Admission requirements and selection
- Teaching, learning and assessment
- Student support services

### The only difference – faster in completion

The only difference is that the duration of the programme under this fast-track mode will be shortened by one semester – the programme will start in July 2023 and be completed by December 2024.

## About the Programme

The BA (Hons) Public Administration and Management (BAPAM) is the longest thriving non-local programme in public administration in Hong Kong. Offered since 1995, the programme offers a broad education for sub-degree holders who wish to pursue a career in public sector, politics or have frequent interactions with these sectors. Since 2014, a Housing Specialisation leading to the chartered membership of the Chartered Institute of Housing (CIH) has been introduced, enabling sub-degree holders with appropriate background in housing to gain a professional qualification.

## Programme Features

1. Accredited by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) to reach **HKQF Level 5**.
2. A well-established top up degree in public administration and management in Hong Kong with **28 years** of history and excellent reputation.
3. Housing Specialisation meets the academic requirement of **Chartered Membership** of Chartered Institute of Housing.
4. Housing Specialisation is a specified **Academic Qualification for PMP (Tier 1) Licence** by the PMSA.
5. **De Montfort University Scholarships** are offered to outstanding students achieving good performance in the programme.

## Programme Structure

This **one-off fast-track part-time top-up programme** consists of 180 credits, equivalent to half of a UK degree. The programme will be delivered in four 13-week semesters, starting from September 2023.

Sub-degree holders from non-social science backgrounds will be required to take bridging module(s) in an additional semester, from mid-July to early-September 2023.

Academic Year	Semesters	Number of Credits	Modules (each module carries 15 credits, unless otherwise stated)
2023-24	Summer Semester (8 weeks)	15 (195-credit entry) / 30 (210-credit entry)	<ul style="list-style-type: none"> <li>Fundamentals of Public Administration (for 195 &amp; 210-credit entry)</li> <li>Political Research in Action (for 210-credit entry only)</li> </ul>
	Semester A (13 Weeks)	45	<ul style="list-style-type: none"> <li>Political Thoughts and Analysis </li> <li>The Making of a Global World </li> <li>Experiential Workshops</li> </ul>
	Semester B (13 Weeks)	45	<ul style="list-style-type: none"> <li>Government and Business </li> <li>Managing the Public Sector</li> <li>Public Sector Strategic Management </li> </ul>
2024-25	Summer Semester (13 Weeks)	45	<ul style="list-style-type: none"> <li>Public Policy Making (30 credits, 1st half)</li> </ul>
			<table border="0"> <tr> <td style="vertical-align: top;"> <b>Housing Specialisation*</b> <ul style="list-style-type: none"> <li>Property Management in Real Estate</li> <li>Planning and Sustainability</li> </ul> </td> <td style="vertical-align: top;"> <b>Non-housing Specialisation*</b> (choose 30 credits from the following electives)                             <ul style="list-style-type: none"> <li>Government and Policy in China (30 credits, 1st half) </li> <li>Health Strategy and Management (30 credits, 1st half)</li> <li>Managing the Environment (30 credits, 1st half)</li> <li>Dissertation (30 credits, 1st half)</li> </ul> </td> </tr> </table>
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	Semester A (13 Weeks)	45	<ul style="list-style-type: none"> <li>Public Policy Making (30 credits, 2nd half)</li> </ul>
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\* The offering of elective/specialisation modules is subject to sufficient enrolment.

 CEF reimbursable modules

These courses have been included in the list of reimbursable courses for Continuing Education Fund purposes. The mother programme [BA (Hons) Public Administration and Management] of these courses is recognised under the Qualifications Framework (QF Level 5).

## Teaching and Learning

BAPAM students will be inspired by our experienced teachers who are intellectual mentors teaching and guiding them along the study journey. Classes will be held at CityU SCOPE Learning Centres in Kowloon Tong, Tsim Sha Tsui and/or other designated venues.

## Professional Recognition

### Chartered Institute of Housing (CIH)

Successful completion of the Housing Specialisation and the Practical Experience Requirement (PER) allows you to become a Chartered Member of the Chartered Institute of Housing.

### Hong Kong College of Health Service Executives (HKCHSE)

Students of PAMG3406 "Health Strategy and Management" are eligible to apply for the membership of Associate of HKCHSE.

### Hong Kong College of Community Health Practitioners (HKCCHP)

Students of PAMG3406 "Health Strategy and Management" are eligible to apply for Student Membership of HKCCHP.

## Assessment and Award

Assessment for the taught modules is by coursework and examination. A student will be recommended for the award of BA (Hons) Public Administration and Management conferred by De Montfort University upon successful completion of the programme in accordance with the programme requirements.

## Careers and Further Study Opportunities

The programme prepares you for management positions in both public and private sectors. Graduates find careers in public administration, social services, education or housing. You can also start your career in the political field as a Political Assistant. After graduation, you are eligible to apply for Master's degree in both local and overseas universities.

## Admission Requirements

Students are admitted via different entry routes depending on their academic qualifications and experience:

- **Route 1 (180 credits)**

Associate Degree/Higher Diploma in Public Administration and Management, Social Science or equivalent qualifications.

- **Route 2 (195/ 210 credits)**

Associate Degree/Higher Diploma in disciplines other than those mentioned in “Route 1”.

For both entry routes, applicants should possess an overall IELTS score of 6.5 or equivalent. Graduates of sub-degree qualifications being taught and assessed in English will be exempted from the aforesaid requirement.

All applicants will be considered on a case-by-case basis. Shortlisted applicants will be required to attend an interview.

**Note 1:** For admission to the Housing Specialisation, apart from the above admission requirements, applicants should fulfill the academic requirements of practitioner membership of the Chartered Institute of Housing, or equivalent.

**Note 2:** Applicants with a post-secondary qualification and at least three years of relevant work experience will be considered on a case-by-case basis.

## Fees

**Tuition Fee :** HK\$126,000 (for 180 credits)

HK\$136,500 (for 195 credits)

HK\$147,000 (for 210 credits)

Additional fees will be charged in case of re-assessment and/ or re-taking of modules.

## Government Financial Assistance

### **Extended Non-means-tested Loan Scheme (ENLS)**

Students can apply for the government loan under the Extended Non-means-tested Loan Scheme (ENLS). For details, please visit the government’s website: [www.wfsfaa.gov.hk/sfo](http://www.wfsfaa.gov.hk/sfo)

### **Continuing Education Fund (CEF)\***

Some modules of the programme have been included in the list of reimbursable courses under the Government’s Continuing Education Fund (CEF). For details, please visit the government’s website: [www.wfsfaa.gov.hk/cef](http://www.wfsfaa.gov.hk/cef)

## Commencement Date

Route 1 (180 credits) – September 2023

Route 2 (195/210 credits) – July 2023

## Deadline of Application

**Please refer to the programme website for details.**

*Applications will be considered on a rolling basis, subject to availability of places. Early applications are therefore strongly encouraged.*

## Application

- Application should be submitted online via [www.scope.edu/eapplication](http://www.scope.edu/eapplication).
- Application form can also be obtained upon request from the reception counter of CityU SCOPE.
- Applicants will be selected on the basis of academic merits and relevant work experience. All applicants will be informed of the application results. Please contact CityU SCOPE if you do not receive our decision by early-July 2023.

## Online Enquiries of Application Status

An acknowledgement of your application will be sent to you via email. Enquiries about your application status can be made at our website: [www.scope.edu/trackstatus](http://www.scope.edu/trackstatus) 7 working days after submission of your application.

### Enquiries

#### School of Continuing and Professional Education

Location : 2410, 2/F, Li Dak Sum Yip Yio Chin Academic Building (LI), City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong

Tel : 3442 5810

Fax : 3442 0399

Email : [hss@scope.edu](mailto:hss@scope.edu)

Website : [www.scope.edu/topup/BAPAM](http://www.scope.edu/topup/BAPAM)

*The contents of this leaflet are accurate at the time of printing, the School of Continuing and Professional Education (CityU SCOPE) reserves the rights to update the content of the leaflet at any time without notice. Please visit the programme website for the updated programme information, and wherever applicable, the online version supersedes the printed contents.*